

HOOD RIVER COUNTY SCHOOL DISTRICT

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MINUTES OF BOARD OF DIRECTORS MEETING

August 15, 2023

I. WORK SESSION WELCOME AND CALL TO ORDER – 5:00 P.M.

The Hood River County School District (HRCSD) regular board meeting was called to order at 5:00 p.m. by the board chair, Chrissy Reitz, in the Nathaniel Coe Administrative Center, 1011 Eugene St, Hood River OR 97031

The following board members were present:

Julia Garcia-Ramirez
Corinda Hankins-Elliott (joined at 5:28 virtually)
Chrissy Reitz, Chair
Brandi Sheppard, Vice-Chair
Barb Hosford
Jen Kelly
David Stuben

The following board members were absent:

The following members of the superintendent's cabinet were present:

Bill Newton, Superintendent
Gus Hedberg, Executive Director of Human Resources
Amy McConnell, Executive Director of Curriculum and Instruction
Patricia Cooper, Executive Director of Equity & Family Partnerships

The following HRCSD staff/community members were present:

Tod Hilstad, Meghan West, Trish Walker,

II. REVIEW/REVISION OF AGENDA - 5:01 P.M.

Superintendent Newton shared a revised personnel report had been added to the board packet.

III. WORK SESSION - 5:01 P.M.

Board Chair Chrissy Reitz opened the work session to discuss the following topics:

A. School Board - Superintendent Roles and Responsibilities

Board Chair Reitz went over the Superintendent Roles & Responsibilities document provided in the packet. The board discussed the use of email and not using the reply all function. The board clarified that board members can reply to emails. Reitz wanted to highlight the importance of representing the entire district, not just the area that board members were elected to. Kelly suggested that the board do a qualitative evaluation of the district results. Kelly requested that the language change to adopting a balanced budget and taking a look at the next year's budget.

B. School Board - Superintendent Operating Agreements

Board Chair Reitz shared with the Board the School Board - Superintendent Operating Agreements and highlighted how they work together as a team. She reviewed that all requests for information need to go through the superintendent. Reitz reminded the board that speaking with one voice after the vote or decision has been made.

C. Review and Propose Board Goals

Board Chair Reitz shared that Superintendent Newton edited last year's goals. Kelly requested adding program evaluation. The board spoke about the proficiency of the stakeholder surveys. The board spoke about the changes to goals such as aligning the ending fund balance to match board policy at 5%. The board spoke about attending the OSBA conference.

D. Agreements for Board Meetings, Work Sessions and Executive Session

Superintendent Bill Newton shared the document 2023-24 Agreements for Board Meetings, Work Sessions and Executive Sessions. Reitz shared asking questions prior to the meeting gives the administration team time to prepare and bring answers to the board meetings.

E. 2023-24 Board Committee Assignments

Superintendent Newton shared the document 2023-24 Board Committee Assignments. Board members discussed their desire to participate on a number of workgroups/committees during the 2023-24 school year.

F. Superintendent Goals

Superintendent Bill Newton shared the goals for the superintendent. He shared he used Polkinghorn's goals from last year as a guide. Newton walked the board through his draft of goals.

IV. REGULAR BUSINESS MEETING - 6:16 P.M.

V. PUBLIC COMMENT/HEARING OF DELEGATIONS OR VISITORS - 6:16 P.M.

There was no one signed up for public comment.

X. CONSOLIDATED REPORTS

There were no consolidated reports presented.

XI. CONSOLIDATED ACTION - 6:16 P.M.

All items listed below were matters considered by the Board of Directors to be routine and were enacted by one motion. There was no separate discussion of these items. The Consolidated Action consisted of the following items:

- a. Regular Business Meeting Minutes - July 11, 2023
- b. Work Session Meeting Minutes - July 24, 2023
- c. Human Resources Report/Personnel Action
- d. Final Reading of Board Policy
- e. Annual Appointments Update

The board had a discussion about the final reading of board policy.

A motion was made by Julia Garcia Ramirez to approve the Consolidated Action as presented. It was seconded by Brandi Sheppard and approved 6-1.

XII. REPORTS & DISCUSSIONS – 6:29 P.M.

A. Announce Budget Committee Vacancies

Superintendent Bill Newton presented the Budget Committee vacancies for the 2024-25 budget year.

XIII. ACTION ITEMS – 6:33 P.M.

A. Approve Budget Calendar

Superintendent Bill Newton presented the budget calendar for 2024-25. The proposed Budget Calendar for 2024-25 outlines the desired steps for engaging our diverse community in annual budget decisions. The proposed budget calendar includes dates for each action required to adopt a budget in compliance with Oregon's Local Budget Law (ORS 294.305 to 294.565). The board discussed adding an education meeting led by the CFO before the budget is presented.

A motion was made by Corinda Hankins Elliott to approve the proposed budget calendar for 2024-25. It was seconded by Julia Garcia Ramirez and passed 7-0.

IVX. BOARD MEMBER COMMENTS – 6:42 P.M.

Director Brandi Sheppard

Director Sheppard is looking forward to the next school year and school site visits. She is excited to attend the district inservice on August 24th and hopes all the board members can make it.

Director Corinda Hankins Elliott

Director Hankins Elliott thanked the board for letting her attend online as she is in the midst of taking her son to college.

Director Barb Hosford

Director Hosford is excited to welcome the new school year. She reminded everyone to take it one day at a time. She hopes that K-12 students kick off a successful year of learning and growth. She gave a shout out to those already back at work making the district great.

Director Jen Kelly

Director Kelly is looking forward to the next school year.

Director Julia Garcia-Ramirez

Director Garcia-Ramirez shared she is super excited about this new school year and having Bill Newton as superintendent. Garcia-Ramirez shared she wanted teachers to focus on students while the board and admin take the focus of the data.

Director David Stuben

Director Stuben shared he is excited about the new school year. He has enjoyed seeing all the fall sports get started again. He felt very humbled at this work session with all the information he learned. He appreciates being able to be a part of the board.

Director Chrissy Reitz

Director Reitz shared she is excited to see students back on campus and for the year to come. She shared it was great to be back and is excited to serve the students. She hopes all board members are able to attend the district inservice on August 24th.

ADJOURNMENT – 6:48 P.M.


Chair Reitz adjourned the meeting at 6:48 P.M.

Board Meeting Voting Chart			Date: Aug 15, 2023			Time: 6:00pm		
		MOTION NUMBER	1. Consolidated Action			2. Approve Budget Calendar		
Position	Name	ATTENDANCE	Aye	No	Abstain	Aye	No	Abstain
Position 1	Chrissy Reitz	✓	✓			✓		
Position 2	Barb Hosford	✓	✓			✓		
Position 3	Corinda Hankins Elliott	✓	✓			✓		
Position 4	Julia Garcia-Ramirez	✓	✓			✓		
Position 5	David Stuben	✓	✓			✓		
Position 6	Brandi Sheppard	✓	✓			✓		
Position 7 Member at Large	Jen Kelly	✓		✓		✓		
		Motion made by:	Julia Garcia Ramirez			Corinda Hankins Elliott		
		Seconded by:	Brandi Sheppard			Julia Garcia Ramirez		

SIGNATURES

 Chrissy Reitz, Board Chair
 Board: mw

Date


 Bill Newton, Superintendent

 8/31/23
 Date